

# Beginning - Beginner

ArcGIS Training  
Clinton County Tax Map Office



# Dictionary of GIS Terms

- ▶ Project File: The main map file that displays all of your data the way you want it. The "*Map Office County Template*" is a project file you use over and over again as a *template*, or *pattern*, for your map printing.
- ▶ Map View: The area within ArcGIS that shows your map data.
- ▶ Table of Contents: The list of data layers that you can work with in your project file.

# Dictionary of GIS Terms

- ▶ View to Layout Changer: A button you use to go from looking at your map data in a View to looking at your map data in a Layout.
- ▶ Layout: This is how your map will look when printed. Your north arrow, text, etc., can go in your Layout.
- ▶ Layout Tools: These are tools that you can only use from your Layout screen. They are otherwise grayed out.

Pull Down Menus

1,213,958

- Layers**
- Bridges and Culverts
  - Unincorp Villages
  - Survey Nodes
  - Intersection Nodes
  - Address Nodes
  - Parcel Centroids
  - Long Private Dr
  - USGS Contours
  - Hydrography
  - HCHydrography
  - Railroads
  - HCRailroads
  - Edge of Pavement
  - Street Centerlines
  - Prvt / Municipality Str
  - HC Centerlines
  - ABX
  - 2000 Census Tracts
  - 2000 Census Blocks
  - Black Parcels
  - Yellow Parcels
  - Structures 2000
  - Cowan Lake
  - Soils
  - Zipcodes
  - 100 Scale AP
  - 200 Scale AP
  - 2000 Scale DOQC
  - Municipalities
  - Townships
  - topoquads

Buttons

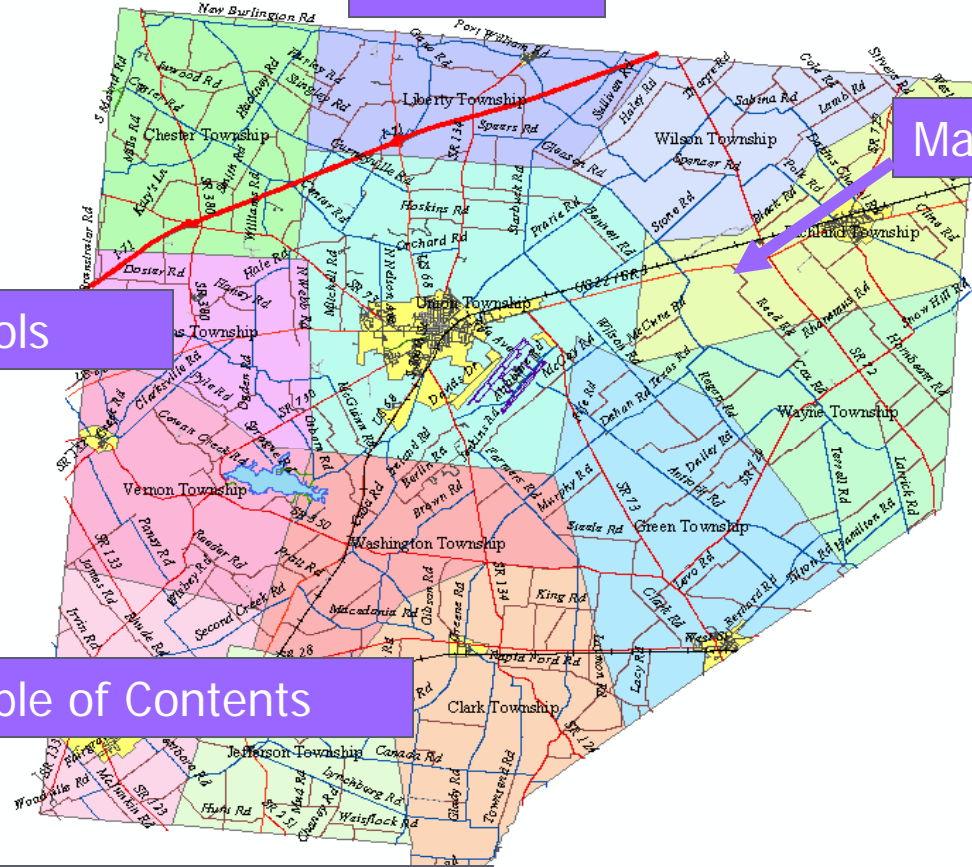
Map View

Tools

Table of Contents

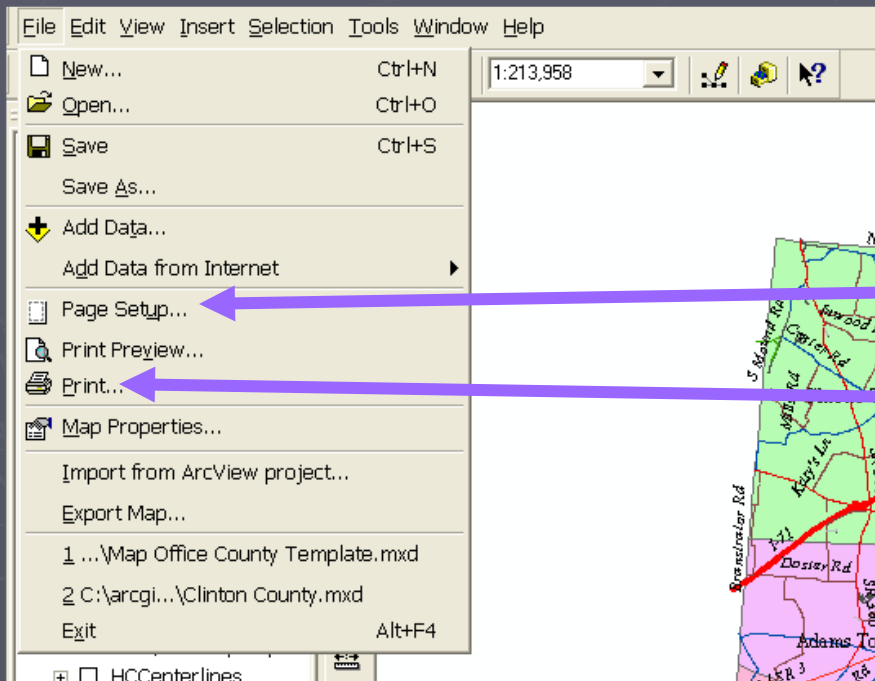
View to Layout Changer

Layout Tools



# Pull Down Menus

*Only Two you'll Use Often!!!*



Page Setup

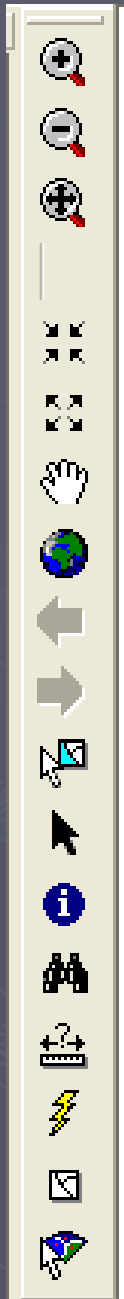
Print



Pull Down Menus??

LATER!

For the Rest of Them!!!



- Zoom In
- Zoom Out
- Continuous Zoom IN / OUT
- Zoom In in Increments
- Zoom Out in Increments
- Pan
- Zoom All the Way Out
- Previous View
- Next View
- Select Layer
- Select Graphic
- Identify Information in Data Layer
- Find Attributes
- Measure
- Hot Link Tool (such as surveys)
- Clear Selection
- Measure Square Acres

# *TOOLS!*

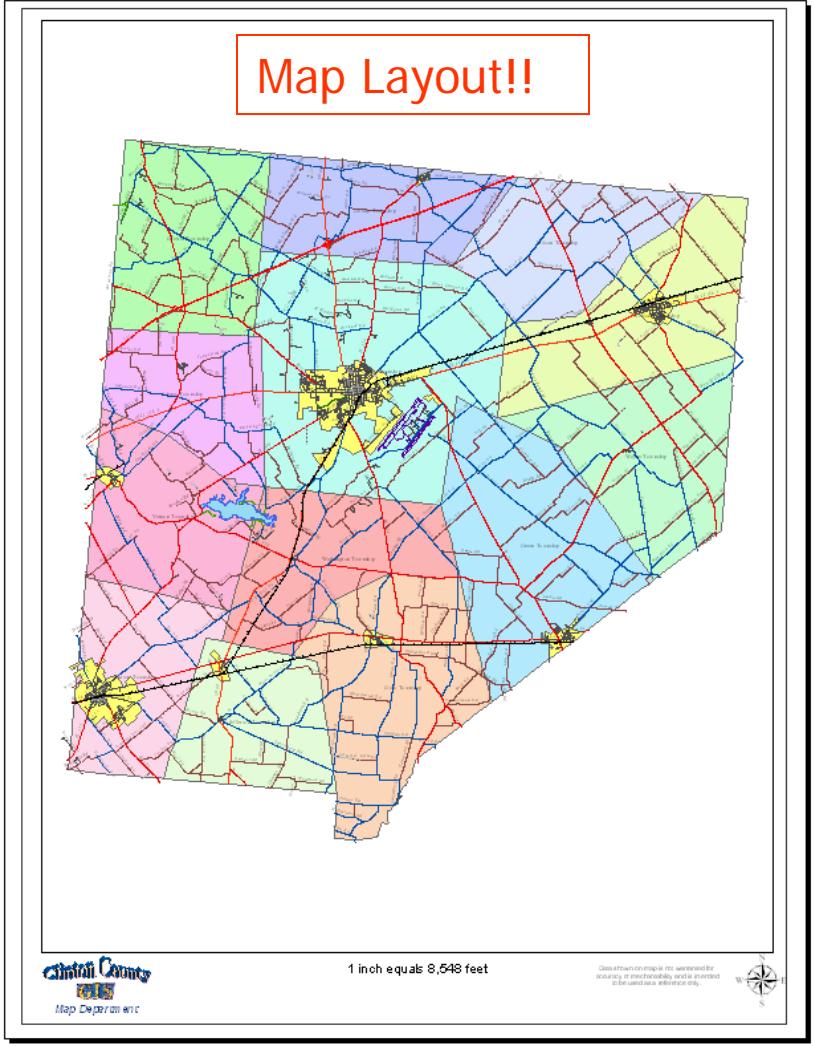
# View to Layout Changer



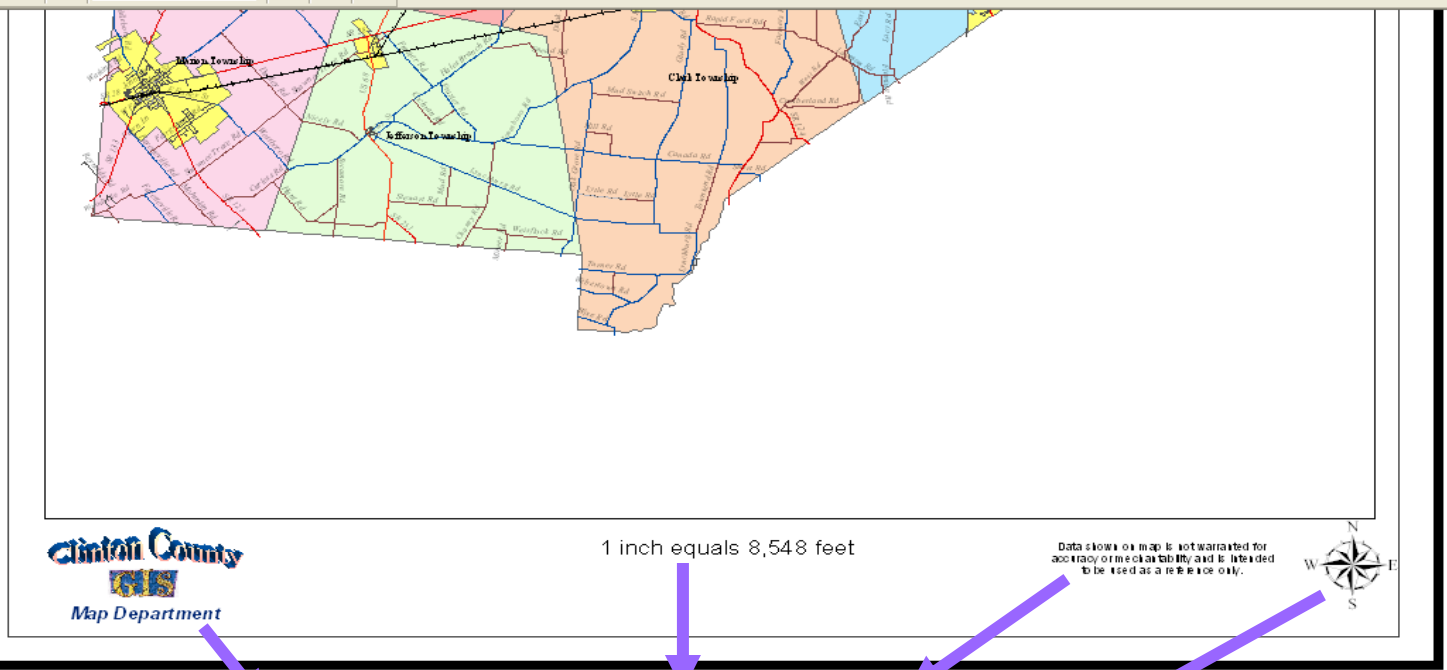
Two Very Important  
Little Buttons!

*You can switch from the Layout of  
your map to your Map View.*

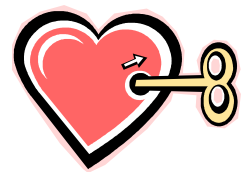
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You can add things such as text, titles, graphics, scales, and North Arrows to your Hearts Content!



# Scales!!



This is where you set the scale!

*It is set Inch to Inches, so...*

*1200 = 1 inch equals 100 feet*

*2400 = 1 inch equals 200 feet*

*3600 = 1 inch equals 300 feet*

*4800 = 1 inch equals 400 feet*

*6000 = 1 inch equals 500 feet*